

Who is this guide for?

- **Prospective Users** wishing to create an account on HFL Education Hub

What is in this guide?

- How to create an account on HFL Education Hub and join the account to an organisation



From the home screen on HFL Education Hub, click “Sign Up” at the top right corner of the page.

Fill out the details required in the form. Please make sure your username is the same as your email. The email address you use must be unique and cannot be the same as another HFL Hub user.

Once you click “Create my new account”, you will receive an email to confirm your account. Click the link in the email and it will take you back to HFL Education Hub.

Register with your organisation, or as an individual.

Search for and select an existing organisation:

There are required fields in this form marked *

Find your organisation by name or DfE number

Fill in your organisation details name or DfE number

Please choose your organisation

Save changes

Organisation not listed above? Find or create it here

Register as an individual

If you own or are part of an organisation in England, start by searching for it here.

If you are not part of an organisation, register as an individual by clicking this button.

