

### Who is this guide for?

- Organisation admins and Users looking to purchase courses.

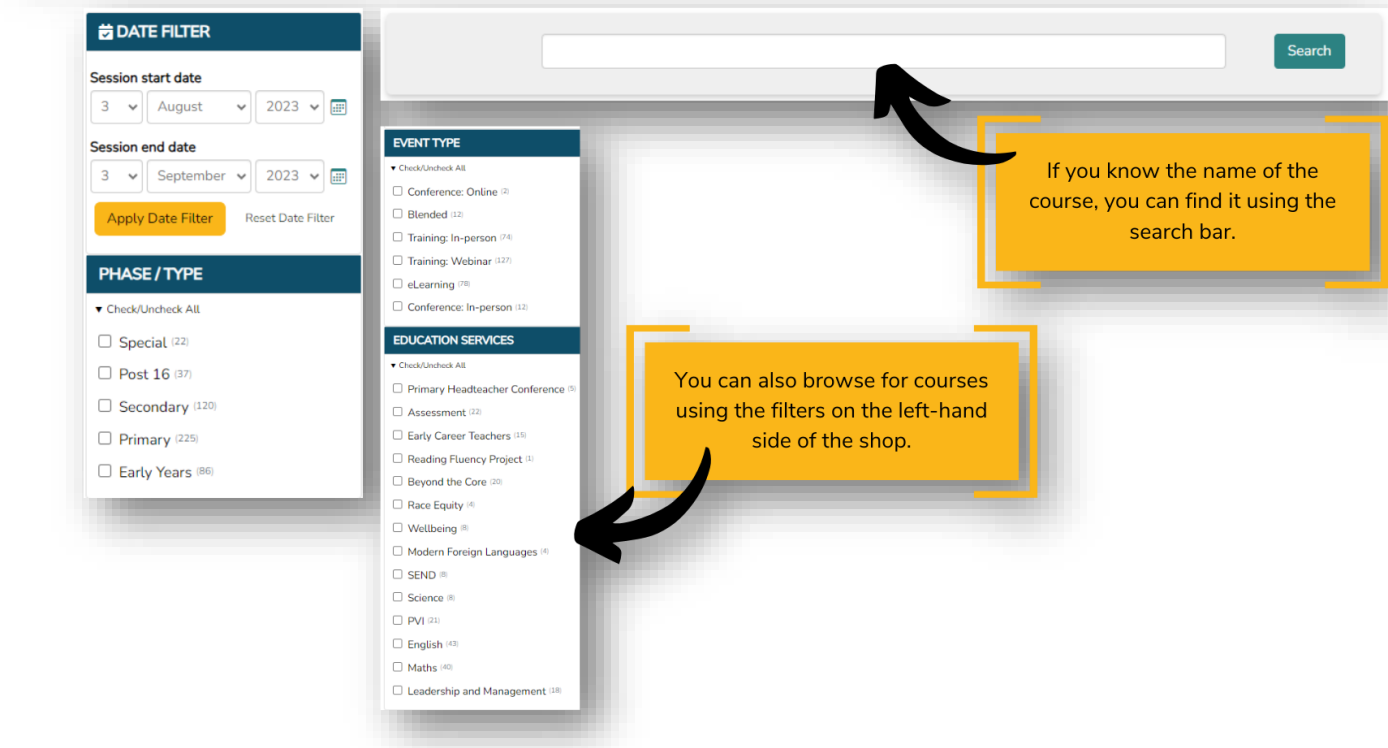
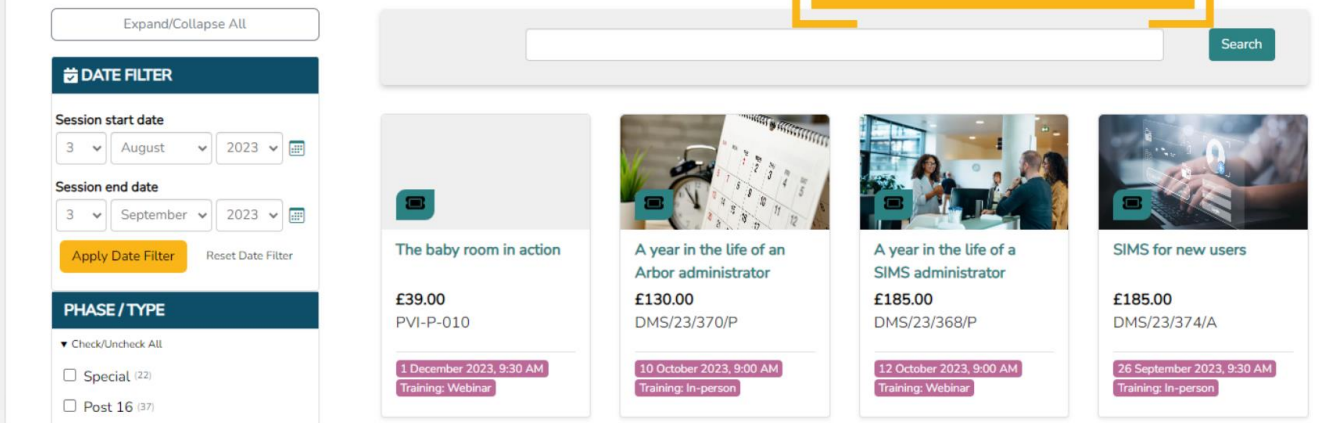
### What is in this guide?

- How to navigate the HFL Education Hub shop and find courses to purchase.



## HFL Education Hub Shop.

This is the shop page. It contains tickets to purchase to attend the variety of courses we offer.



Clicking on the shop item will take you to a page like the one below. Here, you can see more information about the course and can purchase tickets to attend it.

**RM Finance Online: new users.**

Go to shop    Go to shopping basket

**RM Finance Online: new users**

**About this course**

This course is aimed at new users of RM Finance Online who will be posting the financial transactions onto the system.

The first part of the course will be an eLearning module that will introduce delegates to CFR (consistent finance reporting) which defines how maintained schools account for income and expenditure.

Session one will provide an introduction to the system. We will be looking at the coding structure in RM Finance Online and how to post income and expenditure transactions.

Session two will follow on from the topics covered on session one. We will look at how to post more complex items including payroll reports. We will look at setting up and using duplicate batching and how to correct any errors.

Session three will revisit the areas covered on sessions one and two and will be an opportunity for delegates to refresh their knowledge and improve their skills using RM Finance Online in a supported environment.

**Learning Outcomes**

Select the quantity of tickets you need for the correct event date. Some shop items have one event option, some have multiple.

The ticket page contains information about the course.

Price:	£285.00
VAT (20%)	£57.00
09:30 - 12:30 21/09/2023	
09:30 - 12:30 04/10/2023	
09:30 - 12:30 19/10/2023	
5 Available	<input type="text" value="0"/>

**Total:**

Price:	£285.00
VAT (20%)	£57.00
09:30 - 12:30 21/09/2023	
09:30 - 12:30 04/10/2023	
09:30 - 12:30 19/10/2023	
4 Available	<input type="text" value="1"/>

**Total:** £342.00

Place in cart

Please see our Help Centre for another guide which looks at the process of purchasing courses.